

Medical Billing and Coding

The Center for Workforce Development's Medical Billing and Coding program has developed new certification tracks. Part 1 will take place in the fall semester, and Part 2 in the spring semester. New students will be accepted into the program each summer for the fall program.

This program includes preparation for certifications, valuable insights from several industry experts, a hands-on coding simulation experience, interview and resume preparation, and direct internship connections.

Upon completion of this program students can apply for entry-level administrative coding and billing positions. Students will earn a CCM Certificate of Completion for any course or the entire program (once all courses are satisfactorily completed).

Medical Billing and Coding Core Courses – Part 1, Fall Semester

- Medical Terminology
- Medical Billing 1
- Anatomy and Physiology
- ICD-10-CM Introduction
- CPT & HCPCS Coding

Medical Billing and Coding Core Courses – Part 2, Spring Semester

- ICD-10-CPT Practical Application
- Evaluation & Management Coding
- Navigating the Medical Record
- Workplace Simulation
- Physician's Practice Management

Advanced Classes for Certification Exams

Students must complete Medical Billing and Coding Part 1 and Part 2 courses as a prerequisite for taking the following optional exam preparation courses. There are two American Academy of Professional Coders (AAPC) certifications. AAPC is the nation's leading medical coding certification organization. There is one American Health Information Management Association (AHIMA) certification. AHIMA is the nation's leading authority on health information.

AAPC Certified Professional Coder (CPC) Exam Preparation - Spring Semester

PREREQUISITE: Completion of ICD-10- CM/CPT 4 Coding – Practical Application.

This course is a review to prepare students to sit for the AAPC CPC exam. Instruction will include review requirements for the exam, overview of examination details, techniques to improve speed, test taking tips, in-class practice exam and individual assessment of coding skills to determine exam readiness. A student must

have extensive coding experience in the classroom or through employment. Certification will increase chances of employment opportunities within a competitive field..

AAPC Certified Professional Biller (CPB) Exam Preparation - Spring Semester

For students who wish to take the AAPC CPB Certification Exam, this class is the ultimate preparation. We will use the AAPC CPB Certification Study Guide. Students must have already completed CCM WFD MBC Fall Part 1 and Spring Part 2, or have equivalent training and/or comparable work experience. Lessons include health insurance models, consumer driven health plans, A/R and collection concepts, government carriers, workers' compensation and more. Practice exams are included.

AHIMA Certified Coding Specialist (CCS) Certification - Fall Semester

- Introduction to Inpatient Facility Coding
- Anatomy and Physiology for CCS
- AHIMA CCS Exam Prep

For information on current course offerings and how to register, please go to our website (<https://www.ccm.edu/workforce-development/>).