

How to Sign Up for Workforce Development Programs

are in session). You may pay by check, money order, VISA, MasterCard or Discover. Please confirm office hours prior to coming to campus.

Payment in FULL is due at the time of registration

PLEASE NOTE: CCM accepts students regardless of immigration status. To register in person or via US Mail, you must print the registration form from our website www.ccm.edu/workforce (<http://www.ccm.edu/workforce>). See below for specific instructions. (You will NOT receive a confirmation if you register by mail).

Online Instant Enrollment

You can register for classes ONLINE. Visit our website at www.ccm.edu/workforce (<https://www.ccm.edu/workforce>) for registration information and links to course registration. Your registration will not be processed without payment. VISA, MasterCard and Discover are accepted.

PLEASE NOTE: Change of Information. The online system is unable to automatically update changes of name, address or phone number since your last registration. To change your information, see 'Student Records' section. Print, complete, and send the Change of Information form to: County College of Morris, Records & Registration, 214 Center Grove Road, Randolph, NJ 07869-2086. This helps the college contact you with mailings, course changes or cancellations. You may not receive your certificate if your information is not updated.

For on-line registration assistance, call 973-328-5187. If you have technical problems with website registration, contact the CCM Solution Center at 973-328-5600, Monday through Friday 8:30 a.m.-4:30 p.m.

Register by Mail

Mail completed registration form and payment to:

County College of Morris, Center for Workforce Development
214 Center Grove Road
Randolph, NJ 07869-2086

Total payment by check or money order must accompany your registration. *Each student should send a separate check. **Do not mail cash.*** Check or money order should be made payable to County College of Morris. You will not receive a confirmation if you register by mail.

In-Person Registration

In-person registration may be completed in the Center for Workforce Development, Suite 125, Student Community Center, (parking lot 6 - obtain a visitor's pass at the Public Safety Office located at 675 Route 10 East, parking lot 10). The Center is open for registration 8:30 a.m.-4:30 p.m., Tuesday, Wednesday and Friday and 8:30 a.m.-6:00 p.m. on Mondays and Thursdays (while evening classes